**Cleveland Avenue Elementary**

**Date: Feb 15,2023**

**Time: 3:15pm**

**Location: Cleveland Avenue Elementary Media Center**

**Or**

<https://atlantapublicschools-us.zoom.us/j/7836004224?pwd=akRlS1xCTGqVlqMVr6sysbbiFr0ndR.1>

Meeting ID: 783 600 4224

Passcode: 428512

1. **Call to order:** 3:29pm
2. **Roll Call**

|  |  |  |
| --- | --- | --- |
| **Role** | **Name** *(or Vacant)* | **Present or Absent** |
| **Principal** | **Dr. Enrique Ralls** | **Present** |
| **Parent/Guardian** | **Ms. Nakita Hammond** | **Present** |
| **Parent/Guardian** | **Mrs. Dawn Richardson** | **Present** |
| **Parent/Guardian** | **Ms. Vernita Boddie** | **Absent** |
| **Instructional Staff** | **Mr. Taylor Cross** | **Present** |
| **Instructional Staff** | **Mrs. Dana Price** | **Present** |
| **Instructional Staff** | **Ms. Carmela Jones** | **Absent** |
| **Community Member** | **Ms. Jelani Dais** | **Present** |
| **Community Member** | **Mr. William Troy** | **Absent** |
| **Swing Seat** | **Ms. Donna Jenkins** | **Present** |
| **Student** *(High Schools)* | **N/A** |  |

**Quorum Established:** Yes

1. **Action Items** 
   1. **Approval of Agenda:** Motion made by: D.Price; Seconded by: D. Richardson

Members Approving: 6

Members Opposing: 0

Members Abstaining: 0

**Motion** Passes

* 1. **Approval of Previous Minutes:** *Minutes tabled due to missing documents*

Motion made by: N. Hammond/T.Cross; Seconded by: D. Price

Members Approving: 6

Members Opposing: 0

Members Abstaining: 0

**Motion** Passes

* 1. **Action Item 1: Motion:** Review Strategic Plan

Motion made by: [Insert Name]; Seconded by: [Insert Name]

Members Approving:

Members Opposing:

Members Abstaining:

**Motion** [Passes/Fails]

1. **Discussion Items** 
   1. **Discussion Item 1**: Budget Allocation
   2. **Discussion Item 2**: Budget Feedback
2. **Information Items**
   1. **Principal’s Report** N/A
   2. **Information Item 2** N/A
3. **Announcements** Complete Budget Training; March 15th meeting in person
4. **Adjournment**

Motion made by: N.Hammond; Seconded by: J. Dais

Members Approving: 5

Members Opposing: 0

Members Abstaining: 0

**Motion** Passes

**ADJOURNED AT** 4:07pm

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**Minutes Taken By:** N. Hammond

**Position:** Interim Secretary

**Date Approved:** [Insert Date When Approved]